

# **FAITH COMMUNITY HEALTH SYSTEM**

**Jacksboro, Texas**

## **RADIOLOGIC TECHNOLOGIST**

### **JOB DESCRIPTION**

**February 2022**

**REPORTS TO:** Radiology Manager

**SUPPERVISES:** None

**FLSA CLASSIFICATION:** Non -exempt

#### **SUMMARY:**

Under general supervision, performs prescribed radiologic and/or CT procedures requiring specialized knowledge and skill in support of the provision of diagnostic and/or therapeutic services to a specific patient population. May prepare and administer various chemical mixtures as appropriate to the nature of the procedures being carried out.

#### **ESSENTIAL FUNCTIONS**

- Prepares facilities in accordance with procedural requirements; calibrates equipment, and prepares medicine and materials as required; cleans and disinfects equipment in accordance with sterile procedures and standards.
- Prepares patient for radiographic or CT Scan procedures as appropriate to requirements; explains procedures to patients and positions patients as appropriate to prescribed procedure; assists patients at end of procedure.
- Determines appropriate methodology and techniques to use in administering procedures; calibrates and adjusts equipment as appropriate; arranges immobilization and/or support devices for proper patient positioning; adjusts shields; selects appropriate film or film printing device.
- Follows prescribed procedure in the administration of radiography or CT scans; determines appropriate calibrations and/or techniques, arranges immobilization and/or support devices, and selects appropriate film or film printing device.
- Develops or prints film as appropriate, in accordance with proper photographic techniques.
- Performs general office duties such as delivering and retrieving film, burning CD's and scheduling patients.
- May take mobile unit to patient's room or emergency room to perform procedures, as appropriate to the operational context of the specific position.
- Ensures proper care in the use and maintenance of equipment and supplies; promotes continuous improvement of workplace safety and environmental practices.
- Utilize C-Arm in surgical settings while adhering to sterile precautions and sterile field management under stressful environment and in a timely manner.

- Other duties, responsibilities and activities may change or be assigned at any time with or without notice.

## **PROFESSIONAL REQUIREMENTS**

- Adhere to dress code, appearance is neat and clean.
- Complete annual education requirements.
- Maintain patient confidentiality at all times.
- Report to work on time and as scheduled.
- Wear identification while on duty.
- Maintain regulatory requirements, including all state, federal and local regulations.
- Represent the organization in a positive and professional manner at all times.
- Comply with all organizational policies and standards regarding ethical business practices.
- Communicate the mission, ethics and goals of the organization.
- Participate in performance improvement and continuous quality improvement activities.
- Attend regular staff meetings and in-services.

## **KNOWLEDGE, SKILLS and ABILITIES**

- Excellent written, verbal and listening communication abilities.
- Willingness to establish effective working relationships with internal and external customers.
- Ability to manage conflict, stress and multiple simultaneous work demands in an effective, professional manner.
- Ability to work independently, while collaborating with other team members.
- Ability and willingness to self-motivate, prioritize, and be willing to change processes to improve effectiveness and efficiencies. Adapts to changing patient or organizational priorities.
- Ability to make independent decisions in accordance with established policies and procedures. Decisions and problem solving require a combination of analysis, evaluation, and interpretive thinking.
- Computer literacy, including but not limited to, data entry, retrieval, and report generation.
- Must not have any restrictions for physical work for which reasonable accommodation cannot be made.

## **QUALIFICATIONS**

- Must have a High School diploma or equivalent.
- Graduate of accredited school and registered with the American Registry of Radiologic Technology (ARRT).
- Must maintain a license with the Texas Medical Board as a general radiographer.
- One (1) year of current experience preferred.
- Must have and maintain CPR certification.

**PHYSICAL REQUIREMENTS:**

- Full range of body motion including handling and lifting patients.
- Manual and finger dexterity.
- Hand and eye coordination.
- Standing for extended periods of time.
- Standing, walking and reaching.
- Lifting and carrying items weighing up to 50 pounds.
- Corrected vision and hearing to within normal range.

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Employee

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Department Head/Administrator

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Date

*The above statements are intended to describe the general nature and level of work being performed. They are not intended to be construed as an exhaustive list of all responsibilities.*